Office of Budget and Management
Agency Contacts and Designation Form

Please complete this form to identify your agency contacts to ensure applicable OBM communications are delivered to these individuals.
Note: This form is to be updated anytime a change occurs with any role listed below.

Name of Agency, Board/Commission, or University
Mailing Address (include floor no., if applicable)

Business Unit Submitted by Date

Please mark the applicable roles within your agency that should be included in the OBM Contact Database:

2nd Fiscal Staff	☐	Chief Legal Counsel	☐	Payroll Journal Corrections	☐
Agency 1099 Contact	☐	Communications Officer	☐		
Assistant Director	☐	Controlling Board	☐		
Chief Budget Officer	☐	Director	☐		
Chief Fiscal Officer	☐	Director's Assistant	☐		
Chief Information Officer	☐	EDI Coordinator	☐		

For all roles marked above, please complete the following fields below:

Name	Role	E-mail	Telephone No.
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Return completed form to OBM.Communications@obm.ohio.gov. If questions, please call 614-338-4730.

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