

Appendix D: Non-Personnel Service Charges

The fiscal year 2012 non-personnel service charges presented below are offered as a guide to assist in the development of agency operating budgets for fiscal years 2014 and 2015 (estimated rates for fiscal years 2013 through 2015 will not be available until after the issuance of this Operating Budget Guidance.) This listing represents the major service charges assessed by the Department of Administrative Services (DAS) for common activities. This listing does not include the multiple assessments for IT services or rates assessed on a more limited basis.

Service Charges	FY 2012 Actual
State Printing	
Copy Center – B&W, Mainframe, and Color	\$0.03 per impression
Mail Fulfillment Services	\$0.048 per envelope
Commercial Printing	6.75% of project value
Risk Management	
Risk Management - Operating	9.00% of premium
Procurement	
State Purchasing	0.40% of purchase value
Acquisition Management	0.60% of IT purchase value
Fleet Management	
Vehicle Rental	\$45.00 per day
Mileage Rate	\$0.16 per mile
Vehicle Lease	\$35.00 per month
Statewide Fleet Services	\$21.00 per vehicle per year and an additional \$21.00 per vehicle in the Fleet Ohio IT system per year
Fleet Fuel Card	\$4.00 per card per year
Building Management	
Real Estate Commercial Lease	0.50% of lease value
25 S. Front Street	\$11.20 per square foot
N. High-Chestnut Complex	\$8.60 per square foot
Surface Road – Office Space	\$12.50 per square foot
Surface Road - Warehouse	\$5.00 per square foot
Skilled Trades	\$45.00 per hour