

### **Additional Installation Information for Windows 7 or Vista Users**

There have been problems with the Spreadsheet Journal Import, JRNL1.XLS, not working with later Excel versions. The Microsoft delivered XML library file msxml.dll does not exist with Windows 7 nor Windows Vista.

Follow the installation instructions for the Spreadsheet Journal Upload Files shown above.

However, if you have Windows 7 or Vista, then you will need to take a few additional steps.

1. Both the macro and .dll are available here so that you can copy them (if that is OK with your IT group). Another option is to copy the msxml.dll file from a Windows XP computer to the workstation with Windows 7 or Windows Vista. Either way, place the file under the windows directory where it is referenced (System32 and/or SysWOW64). You may need to involve your IT department to add the .dll file to your computer.
2. Put the JRNLMCRO.xla on a drive on your PC where you can find it later.
3. Once you have downloaded the two files open a blank Excel file.
4. On the left side of the Excel page, click on the **File** tab.
5. Choose **Options**.
6. Another screen appears, choose **Add-Ins**.
7. At the bottom of that page make sure the drop-down says Manage: **Excel Add-ins**.
8. Then click the **Go** button.
9. A list of Add-ins available will appear. You will need to click the **Browse** button and find the JRNLMCRO.xla you placed in the file. Highlight it and say **OK**.
10. Check the box beside the JRNLMCRO that now appears on the list, and click **OK**.

You should be ready to create a GL journal spreadsheet!