



Stop Payment of Warrants Form

Section 1: General Information

Submit Form and Attachments To:

Mail: Office of Budget and Management
 Attn: Payment Issuance Unit
 30 E. Broad Street, 34th Floor
 Columbus, Ohio 43215-3457

How to Contact Us:

Fax: 1-614-485-1011
 Website: OBM.Ohio.Gov

Section 2: Stop Payment Information

Instructions: This form is to be completed if a stop needs to be placed on the warrant.

Placing a stop payment in OAKS also cancels the warrant and closes the liability. Then the agency may reissue the warrant, if needed. Please allow two business days for Stop Payment Processing before reissuing warrants.

Stop List						
Warrant Number	Voucher Number	Agency Fund	Payee Name	Warrant Date (mo/day/year)	Warrant Amount	Does this voucher reference an encumbrance (Y/N)

Agency:

Contact Phone Number:

Authorized By:

Date: