



State of Ohio • Office of Budget and Management
30 East Broad Street • Columbus, Ohio 43215-3457

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TO: Fiscal Officers of State Agencies, Boards, Commissions, and Universities

FROM: Kevin M. Milstead, Administrator 
State Accounting

SUBJECT: New and Updated Object Codes

The purpose of this memorandum is provide you with updated narratives for objects of expense in Class 24 (Communications) and new objects of expense in Class 34 (Communications Equipment).

The Office of Budget and Management and the Department of Administrative Services' Office of Information Technology are providing this information to assist fiscal officers in correctly identifying purchases of wired and wireless communications equipment, including cellular telephones.

DAS has made changes to the narratives for the object codes 242-01 (Wired Telecommunications) through 242-04 (Wireless Telecommunications) and added a new object of expense, 242-05 (Cable Construction). In addition, Pat Whyte, Systems Manager, DAS/OIT, has provided fiscal officers with a supplemental document to help identify which telecommunications services are regulated and non-regulated by the Public Utilities Commission of Ohio (PUCO). If you need additional copies of the document or have questions about regulatory issues, you can contact Pat Whyte by telephone at (614) 644-8514 or by e-mail, pat.whyte@oit.ohio.gov.

We also worked with DAS/OIT to introduce the Class 34 (Communications Equipment) object codes. The expanded object codes will make it easier for fiscal officers to identify and track expenditures for telecommunications equipment. There is a supplemental document attached if you have questions about which object codes to use for specific purchases of telecommunications equipment. If you have questions about the equipment purchases, please contact Beth Stalnaker, Acquisitions Manager, by telephone at (614) 466-7540 or by e-mail, beth.stalnaker@oit.ohio.gov.

The updates and additions have been made to the object codes and can be accessed on the OBM website at www.obm.ohio.gov/sa/objcnds.asp. Thank you for your cooperation.

**Class 34 (Communications Equipment) and
Class 37 (Information Technology Equipment)
Object Codes Summary**

<u>Object</u>	<u>Sub-Object</u>	<u>Definitions</u>
<u>CLASS 34</u>		<u>COMMUNICATIONS</u> This class of expense includes payments made for the purchase of any new or used equipment for the following types of communication equipment regardless of cost.
34Ø	Y	<u>Communications Equipment</u> This object of expense is for all purchases of various types of telephone equipment for state facilities regardless of cost. An OIT/Acquisitions release and permit is required.
34Ø	Ø1	<u>Telephones and Central Systems (Wired)</u> Equipment in this subobject code includes but is not limited to: keystations, PBXs, etc. Vendors offering this equipment and software include: Avaya, Nortel, SBC Global, etc.
34Ø	Ø2	<u>Telephones and Central Systems (Wireless)</u> Equipment in this subobject includes but is not limited to: cellular phones and other portable devices used for cellular voice communications. Vendors offering products in this subobject include: AT&T, Cingular, Nextel, Sprint, Verizon, etc.
34Ø	Ø3	<u>Network Equipment</u> Equipment in this category includes but is not limited to: hubs, routers, switches, multiplexers, etc. Vendors providing this type of equipment include: Accent, CISCO, 3 COM, IBM, Netwave, SBC Global, SBC Datacom, etc.
34Ø	Ø4	<u>Pagers</u> Charge to this subobject purchase pagers regardless of cost. An OIT/Acquisitions release and permit is required.

<u>Object</u>	<u>Sub-Object</u>	<u>Definitions</u>
345	Y	<p><u>Radio Communications Equipment</u></p> <p>This object of expense includes payments made for the purchase of radio communication equipment regardless of cost. Use object 34L-Ø1 for the principle of the lease-purchase and object 34L-Ø2 for the interest charged to lease communication equipment. An OIT/Acquisitions release and permit is required.</p>
345	Ø1	<p><u>Portable Radio Communications Equipment</u></p> <p>Hand held, portable radios (i.e. MARCS) are included in this subobject code. Examples of vendors providing this equipment include but are not limited to: Northrup Grumman, Motorola, etc.</p>
345	Ø2	<p><u>Fixed Station Radio Communications Equipment</u></p> <p>All other non-portable radio equipment (i.e. MARCS) will be included in this object code. Vendors providing this equipment include: Northrup Grumman, Motorola, etc.</p>

Sub-
Object Object Definitions

CLASS 37 **INFORMATION TECHNOLOGY EQUIPMENT**

This class of expense includes any purchase made for information technology equipment that costs more than \$300 per unit. An OIT/Acquisitions release and permit is required.

37Ø Information Technology Equipment

Products in this subobject code include but are not limited to: printers, scanners, servers, etc. Examples of vendors offering hardware for this classification are: Epson, Hewlett Packard, IBM, Lexmark, Sun, etc.

371 Information Technology Permanent Software License

These types of software licenses will not cease working if the agency chooses not to pay maintenance. Agencies should review their executed software licenses to determine if this is the appropriate object code. Examples of permanent licenses are: CAVU, COGNOS, Computer Associates, Documentum, Microsoft, Novell, Oracle, Peoplesoft, SAP, etc.

372 Large Computing Systems

Examples of vendors who offer hardware (mainframe, storage devices, etc.) for this size of machine include: EMC, IBM, Unisys, etc.

373 Mainframe Proprietary Software

Agencies should verify the platform where the software is installed before selecting this object code. Examples of vendors offering products for this object code are: Candle, Computer Associates, IBM, Oracle, etc.

374 Desktop and Notebook Hardware

Products in this object code are: desktop CPUs, monitors, laptop devices, mouse. Examples of vendors offering products in this category are: Apple, Dell, Gateway, Hewlett Packard, IBM, Toshiba, etc. This object code does not include printers, scanners, etc., as they should be purchased using object code 370.

375 Personal Computer Software

Purchases in this object code are to be installed on items coded under 374. Examples of vendors offering software include but are not limited to: Adobe, Microsoft, IBM, Norton Utilities, Computer Associates, etc.