

FY 2012 Joint AOS and OBM CAFR Preparation Timeline

updated 3-16-12

<u>Task Completion Date</u>	<u>Task Days From Prior Dependent Event</u>	<u>Elapsed Days</u>	<u>Responsibility</u>	<u>Activity</u>
12/31/2011				Calendar Year End
4/18/2012			OBM	12/31 IAO information requests sent
4/18/2012			OBM	6/30 IAO information requests sent
5/20/2012			OBM	College/University information requests sent
6/11/2012			OBM	Agency GRPs sent
6/29/2012			OBM	Attachment A (SEFA) requests sent to Agencies
6/29/2012	179		AOS	Final 12/31 year end Independently Audited Organizations (IAO) due to OBM
6/30/2012	180		OBM	FY 2012 Fiscal Year End
8/15/2012	45	45	OAKS	Final fiscal year end data files available from OAKS
9/6/2012	66	66	OBM	Final Agency GRPs submitted to OBM
9/10/2012	70	70	OBM	6/30 year end IAO special year end reports posted on OBM website
9/10/2012	70	70	OBM	6/30 College/Universities special year end reports posted on OBM website
9/14/2012	74	74	OBM	Agency Attachment A, SEFA, Subrecipient forms due to OBM
9/28/2012		88	OBM/AGO	First Attorney General Legal Representation Letter to AOS
10/1/2012	21	91	AOS	Final 6/30 year end IAO audits and information requests due to OBM
10/15/2012	35	105	AOS	Final IAO Audit and information requests of the Auditor of State's Office Due
10/15/2012	35	105	AOS	Final Colleges/Universities audits and information requests due to OBM
10/15/2012	31	105	OBM	Draft SEFA and notes submitted to AOS
10/26/2012	42	116	OBM	Draft Governmental and Proprietary financial statements and trial balances*
11/30/2012	45	150	OBM	Final State GAAP financial statements (with rounding adjustments) and notes to fs submitted to AOS for audit, with trial balances
12/7/2012	52	157	OBM	Final Other "in relation to" CAFR sections, including MD&A, submitted to AOS

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12/14/2012		164	AOS	CAFR Management Representation Ltr provided to OBM for Governor's review/signature
12/24/2012	69	174	OBM	Final SEFA and notes submitted to AOS
1/7/2013		187	OBM/AGO	Final Attorney General Legal Representation Letter to AOS
1/14/2013		194	OBM	Final CAFR Transmittal Letter submitted to AOS
1/21/2013	44	201	AOS	Final CAFR Audit opinion issued
1/28/2013	7	208	OBM	Final CAFR available on OBM Web site
3/1/2013		241	AOS	Single Audit Management Representation Ltr provided to OBM for Governor's review/signature
3/21/2013	60	261	AOS	Final Single Audit opinion issued

* Draft financial statements window 10/1-11/30