

## Appendix D: DAS Service Charges

The fiscal year 2016 non-payroll service charges presented below are offered as a guide to assist in the development of agency operating budgets for fiscal years 2018 and 2019. (Fiscal year 2017 rates will generally not be available until after the issuance of this Operating Budget Guidance.) This listing represents major fee-for-service rates charged by the Department of Administrative Services (DAS) for common activities. However, it does not include the dozens of rates for the many IT services DAS provides to agencies.

<b><u>DAS Service Charges</u></b>	<b><u>FY 2016 Actual</u></b>
<b><i>State Printing</i></b>	
Copy center – B&W and color	Tiered, volume-based rates averaging \$0.06 per impression
Copy center – mainframe	\$0.016 per impression
Mail fulfillment services	\$0.045 per envelope
Commercial printing	2.39% of contract amount
<b><i>Risk Management</i></b>	
Office of Risk Management	16.00% of premium amount
<b><i>Procurement</i></b>	
State purchasing	0.63% of purchase amount
IT acquisition management	0.283% of release & permit amount
<b><i>Fleet Management</i></b>	
Statewide fleet services	\$8 per vehicle per year + an additional \$8 per vehicle in the Fleet Ohio IT system per year
Fleet fuel card	\$4.00 per card per year
Vehicle rental	\$25.00 per day + \$0.16 per mile
Vehicle lease management	\$16 per month per vehicle
<b><i>Building Management</i></b>	
Rhodes – Columbus	\$11.65 per sq. ft.
Riffe – Columbus	\$14.54 per sq. ft.
Lausche – Cleveland	\$10.76 per sq. ft.
Ocasek – Akron	\$15.81 per sq. ft.
DiSalle – Toledo	\$12.65 per sq. ft.
N. High-Chestnut	\$9.89 per sq. ft.
25 S. Front Street	\$12.02 per sq. ft.
Surface Road – Office	\$10.33 per sq. ft.
Surface Road – Warehouse	\$9.95 per sq. ft.
State of Ohio Computer Center (SOCC)	***\$19.19 per sq. ft.
Real Estate Commercial Lease Management	1.15% of lease amount

\*\*\* The fiscal year 2016 SOCC building rental rate was significantly reduced on a one-time basis to eliminate an excess balance from fiscal year 2015. The fiscal year 2017 rate is expected to be in the more normal range of the mid-\$30s per square-foot.