

Appendix K: BI Cognos Reports Summary Sheet

BI Cognos Reports Summary Sheet

FY 2014-2015 Biennium

Navigation: *OAKS BI Cognos >OAKS Reporting Folders >OAKS Standard Reports >Budgeting and Planning*

FIN Security Role needed to run reports: OH_EPM_BP_AGY_REPORTING

<p>Fund Activity Summary Report (Table 6)</p>	<ul style="list-style-type: none"> • This report should be uploaded through the Budget Portal and included in the hard copy version of your agency budget request. • Displays expenses, revenue, transfers in and out, and cash balances for each fund. • When an agency runs this report, it will only include the funds that the agency owns, as defined by fund attributes.
<p>Six-Year Summary Report (Type A and Type A + B) (Line Item Summary - Table 4)</p>	<ul style="list-style-type: none"> • This report should be uploaded through the Budget Portal and included in the hard copy version of your agency budget request. • Displays a summary view of line items for a 6-year period. • Displays summary data at the Program, Fund, ALI and Account category level.
<p>Executive Agency Budget Request – Summary (Table 1)</p>	<ul style="list-style-type: none"> • This report should be uploaded through the Budget Portal and included in the hard copy version of your agency budget request. • Displays a summarized view of the budget request broken down by Fund Group and Account Category for a 6-year period; the prior biennium, current biennium, and the budgeted biennium.
<p>Executive Agency Budget Request – Detail (Table 2)</p>	<ul style="list-style-type: none"> • This report should be uploaded through the Budget Portal and included in the hard copy version of your agency budget request. • Displays information from an agency’s budget request at a high level view by Account Category and at a more detailed level by Fund Group, Fund, ALI, and Account Category.

SOPPS BI Cognos Reports Summary Sheet

FY 2014-2015 Biennium

Navigation: *OAKS BI Cognos >OAKS Reporting Folders >OAKS Standard Reports >Payroll Projections*

FIN Security Role needed to run reports: OH_BI_SOPPS_REPORTING

<p>PAY-0005: Detailed Payroll Projection Roster (Used to complete the Agency Staffing Requirements Table and to estimate payroll costs for future years)</p>	<ul style="list-style-type: none"> • Provides estimates of employer costs that are calculated by individual employee for the remainder of the current fiscal year and for the future biennium. • Includes all OBM assumptions from Appendix C for future costs, including step increases, longevity increases, benefit selection, rate increases, and check-off charges.
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