

Appendix D: Non-Personnel Service Charges

The fiscal year 2008 non-personnel service charges presented below are offered as a guide to assist in the development of agency operating budgets for fiscal years 2010 and 2011. (Estimated rates for fiscal years 2009 through 2011 will not be available until after the operating budget development process.) This listing represents the major service charges assessed by the Department of Administrative Services (DAS) for common activities. This listing does not include the multiple assessments for IT Service Delivery and rates assessed on a more limited basis.

<u>Service Charges</u>	<u>FY 2008 Actual</u>
State Printing	
Copy Center – Black & White	\$0.0495 per impression
Copy Center – Color	\$0.145 per impression
Mainframe Printing	\$0.045 per impression
Mail Fulfillment Services	\$0.0529 per unit
Commercial Printing	7.00% of project value
Risk Management	
Risk Management - Operating	6.33% of premium
Vehicle Liability Insurance	\$115.00 per vehicle per year
Procurement	
State Purchasing	0.50% of purchase value
Acquisitions Management	0.60% of IT purchase value
Fleet Management	
Vehicle Rental	\$45.00 per day
Mileage Rate	\$0.16 per mile
Vehicle Lease	\$39.00 per month
Statewide Fleet Services	\$28.00 per vehicle per year
Fleet Fuel Card	\$4.30 per card per year
Building Management	
Real Estate Commercial Lease	1.20% of lease value
25 S. Front Street	\$12.42 per square foot
N. High-Chestnut Complex	\$8.60 per square foot
Surface Road – Office Space	\$13.43 per square foot
Surface Road - Warehouse	\$5.56 per square foot
Skilled Trades	\$45.00 per hour